



DATE: November 30, 2022

TO: SRJC Employees attending the below campus and workplace locations at the following dates, and times:

Santa Rosa Campus	Dates and Times
Baker Hall 1809	11/22/22 from 2:00pm-4:00pm
Baker Hall 1820	11/21/22 and 11/23/22 from 12:00pm-1:30pm
Baker Hall 1837	11/21/22 and 11/23/22 from 2:30pm-5:30pm
Plover Hall, Admissions and Records Office	11/21/22 from 11:00am-5:00pm

SUBJECT: Employee Notification of Potential Workplace Exposure to COVID-19

Dear Colleagues,

SRJC has been made aware that 2 individuals who were attending class or working at the above workplace locations during the above specified dates and times, have tested positive for COVID-19. Individuals who have been identified as having close contact during these exposures have been notified.

The college’s approved on-campus activities and in-person instruction follow the strictest protocols to help ensure the health and safety of all SRJC employees and students. All spaces are sanitized regularly, and the spaces accessed by the individual have been thoroughly [disinfected](#) in accordance with COVID-19 protocols, which are available for review in the [SRJC Plan for a Safe Return to Campus](#).

Please remember that anyone who has tested positive for COVID-19 or is feeling ill should not come onto campus and should self-isolate. [Employees are asked to report potential COVID positive exposure incidents](#), including self-exposure to their supervising administrator. Employees receiving reports of an exposure incident from students should report these to their supervising administrator. Student Health Services (SHS) is available to support students and employees reporting a potential COVID positive exposure, and may be contacted by phone at 707-521-7824 or by email at [covidnurse@santarosa.edu](mailto:covidnurse@santarosa.edu).

If an employee is determined to have had an exposure incident at work, a US Food and Drug Administration (FDA) approved test shall be provided at no cost to the employee during their working hours. Employees can call the SHS front desk at 707-527-4445 and request a rapid antigen test appointment.

Current state and local health guidelines recommend testing within 3-5 days after exposure and wearing a well-fitting mask around others for 10 days. All individuals who have had close contact to a COVID-positive individual who are experiencing symptoms are advised to seek medical attention and to test for COVID-19, regardless of vaccination status. For more information regarding testing, review the current [California Department of Public Health \(CDPH\) testing guidance](#). See [current CDPH Guidance on Isolation and Quarantine here](#).

SRJC supports vaccination as an effective method for preventing both transmission and serious illness or death from COVID-19. If you are not vaccinated, please consider being vaccinated against COVID-19. Please schedule your vaccination through SHS, your personal medical provider, or other county vaccine provider. Visit the [Sonoma County Health Vaccine Clinics Calendar](#) for a schedule of available vaccine clinics in Sonoma County, or call 707-527-4445 to request a free vaccination appointment with SRJC’s Student Health Services. Note, per the [Sonoma County Junior College District Board of Trustees Resolution 21-21](#), all employees and volunteers who are assigned to work on-site and/or who access District sites are required to [beginning January 1, 2022: provide proof of full vaccination](#).

For information regarding District provided [employee leave rights and benefits during COVID](#) see the [Employee Health and Safety COVID-19 Prevention Program webpage](#).

If you have additional questions or concerns, please contact Rebecca Norwick, Director of Student Health Services, at

[rnorwick@santarosa.edu](mailto:rnorwick@santarosa.edu) or 707-524-1598.

Thank you for your attention to this matter.